

Pre-Convention Bulletin 2

MEMORANDUM

To: Church Workers and Congregations
From: Rev. Dr. Glenn Schaeffer
Date: March 19, 2018
Subject: 2018 ABC District Convention



**PROCLAIM HIS
RIGHTEOUSNESS**

TO A PEOPLE NOT YET BORN

PSALM 22:31

Greetings in the name of the Father, Son, and Holy Spirit!

Change is a constant in our life, but there are, at least, two things that do not change – God is righteous and as people who are declared righteous in His sight because of Jesus’ perfect life and death on the cross, we proclaim His righteousness to other people until the day of our Lord’s Return. The theme of the ABC District reminds us of these truths: “Proclaim His Righteousness ... to a People Not Yet Born.”

This package contains essential information regarding the next Convention of the Alberta-British Columbia District which will be held at Bethel Lutheran Church (Sherwood Park) on October 19-21, 2018

It is important that this information be shared with your Church Council and Voters' Assembly to allow the widest possible participation in our District Convention. Formal action by your congregation (e.g. voting delegate selection, overtures) must be by action of the Voter's Assembly so please remember this as you draw up your next agenda. Please note the deadlines for each of the items.

Lutheran Church-Canada has requested, and the Alberta-the British Columbia District Board of Directors has agreed, that the LCC Nominations and Elections Committee will oversee the nomination and election process for Regional Pastor, Circuit Counsellors and laity to serve on the Regional Mission and Ministry Council. Please see the correspondence sent from LCC to your congregation for the nomination forms, position descriptions, and deadlines. Any questions you might have concerning the election of these leaders should be directed to Lutheran Church – Canada.

A future Pre-Convention Bulletin will provide information regarding the selection of people to serve on the ABC District Board of Directors.

May God continue to grant us His direction as we “Proclaim His Righteousness ... to a People Not Yet Born.”

Rev. Dr. Glenn Schaeffer, President
Alberta-British Columbia District
Lutheran Church-Canada

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ALBERTA-BRITISH COLUMBIA DISTRICT CONVENTION

October 19 – 21, 2018

“Called to Proclaim His Righteousness...To a People Not Yet Born” Psalm 22:31

INTRODUCTION

This is the second Pre-Convention Bulletin being sent to pastors, deacons and congregational chairmen of the Alberta-British Columbia District. These bulletins contain information essential to pastors, lay delegates, and advisory delegates who will be attending the Convention. Please keep them on file for future reference. Once the lay delegates have been named, they will be added to the mailing list for the final bulletin(s).

DELEGATES – REMINDER

Pastors of congregations or parishes of the Alberta-British Columbia District will automatically be considered voting delegates. In a congregation with a pastoral team ministry, only one of the pastors shall be designated as the voting pastoral delegate.

All non-voting clergy members of the Synod within the District, and all deacons of the Synod within the District shall serve as advisory delegates entitled to voice and vote on a floor committee, if appointed, and to voice only in the Convention.

Each parish is to elect one Lay Delegate and one Alternate Lay Delegate who is not on the Clergy or Deacon Roster of the Synod. Lay ministers and teachers who have not been entered on the Synodical Roster are eligible to be voting delegate. Retired pastors and those holding Candidate status are not eligible. While pastor's wives are technically eligible, we encourage congregations to be certain that the lay delegate vote is not merely a duplication of the clergy vote of the congregation. Any questions about voting eligibility may be directed to the District President's Office.

If applicable, Congregations may also send one rostered deacon to serve as an advisory delegate.

The Voting Delegate Approval Form (enclosed) is to be signed by two officers of the parish. This Delegate Approval Form is to be submitted to the District President by **June 25, 2018**.

RESPONSIBILITIES OF DELEGATES:

If appointed to a floor Committee to attend the pre-convention Floor Committee meetings to develop the resolutions which will be presented to the Convention;

To attend the Convention and participate in all of its sessions, giving prayerful attention to all matters discussed;

To report back to the congregation on the work of the Convention.

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(From Bylaws of ABC District)

3.5 DELEGATES

a) *The pastor of a voting congregation shall stand accredited and is entitled to vote. In a congregation with a pastoral team ministry, only one of the pastors shall be designated as the voting pastoral delegate.*

b) *The lay delegate of a voting congregation shall stand accredited and entitled to vote upon presenting the proper credentials, signed by two of the congregation's officers, to the Committee on Registration, Credentials and Attendance.*

c) *All pastors, duly-elected delegates, and advisory members shall attend all sessions regularly until the close of the convention. Retired pastors and teachers shall be invited to attend the district conventions, and the expenses of those attending are to be paid out of the convention fund.*

d) *The names and addresses of all lay voting delegates and alternates shall be submitted to the President of the District at least ninety days prior to the opening of the convention.*

REPORTS AND OVERTURES

Reports, overtures and other matters intended for presentation must be submitted to the District President by July 21, 2018, for inclusion in the Convention Workbook. Please refer to 3.9 of the District Bylaws for more information.

Overtures may be submitted by a member congregation of the Synod, the District Board of Directors, an official District Church Workers' Conference, the faculty of Concordia Lutheran Seminary or a Forum of a Circuit.

Reports should come from the Board of Directors, Circuit Counsellors, Committees of the Board, LCC Auxiliaries, and Listed Service Organizations. They should include information on activities since the 2015 ABC District Convention.

From the Bylaws of the ABC District:

3.9 REPORTS AND OVERTURES

a) *Reports, overtures, and other matters intended for presentation to, and consideration by, a convention of the District may be submitted to the convention by members of the Synod as stipulated in the*

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Bylaws of the Synod.

b) Such reports, overtures and materials must be submitted in duplicate to the President of the District ninety (90) days prior to the opening of the Convention if they are to be published in the Convention Workbook. All such matters received thereafter up to within seven days of a convention may be published in a Convention Workbook Supplement.

All matters submitted within seven days of the opening of the convention shall be received only after review and recommendation by a special committee of three delegates appointed by the President and by special resolution of the Convention.

CHURCH WORKERS' CONFERENCES

Minutes, papers and essays written or delivered since the 2015 District Convention should be submitted by the Secretary of the Conference to the District President by July 21, 2018.

ABC DISTRICT ELECTIONS

Please watch for future Pre-Convention Bulletins for information related to the election of ABC District leadership positions.

CONVENTION ASSESSMENT

The Convention Assessment, was sent to all congregations in October 2017. Payment should be remitted to the Alberta-British Columbia District by July 31, 2018. The assessment covers convention costs, including meals and travel. The assessment was calculated below for each parish:

50% of the cost is assessed on a per parish basis of \$475 per parish;
50% of the cost is assessed on a per communicant basis of \$2.50

The number of communicants for your congregation is the number provided on the 2016 Statistical Report (or the last report received) from your congregation.

TRAVEL

If traveling by car, delegates are encouraged to travel together with other delegates to keep travel costs to a minimum. Travel cost will be reimbursed to delegates at a rate of \$.15 per km, plus \$0.05 per km for each additional delegate travelling in the same vehicle. No meals or accommodation *en route* will be reimbursed. For those who are flying into Edmonton please begin looking for flights now in order to take advantage of seat sales. Please also consider ride sharing if transportation is

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needed from the airport to the hotel or Bethel. Travel reimbursement has a maximum limit of \$375.00. Exceptions are made if you are traveling from a remote location such as Kitimat, or Vancouver Island.

Please note: Please note that travel reimbursement is **not available** for emeritus pastors, emeritus deacons or advisory delegates.

ACCOMMODATION - HOTEL ROOM RESERVATIONS

All convention delegates (lay and Pastoral), advisory delegates and guests are required to book and pay for their own hotel accommodation. Blocks of rooms have been secured in Sherwood Park at the Best Western Inn and Suites and Four Points by Sheraton. You may wish to consider a roommate in order to share costs. If you are unable to find a roommate yourself, please let us know and we will do my best to match you up with someone else who is also looking. Please note, you must book your hotel room **before September 15, 2018** or they cannot guarantee a room or this rate. You will be responsible for paying the hotel invoice upon departure. This expense is to be submitted directly to your congregation for reimbursement. For those of you arriving a day early or staying an extra night or two, the conference rate will be extended to you for these additional nights.

- **Best Western Plus Inn and Suites**, 300 Lakeland Drive, Sherwood Park, AB T8H 0N6. Two Queen Bed / One King \$139.99, plus taxes. Includes breakfast. When booking use group code: LUTHERAN. More Best Western Plus Sherwood Park information can be found [HERE](#)
- **Four Points by Sheraton**, 1005 Provincial Avenue, Sherwood Park, AB T8H 0Y7. Traditional Two Queen Beds / One King Bed is \$109.00 plus taxes, Deluxe King is \$119.00 plus taxes. When booking use group code: LUTHERAN. Restaurant is onsite and other options are close by. More Four Points by Sheraton Sherwood Park information can be found [HERE](#).

Several other hotels are available in Sherwood Park and Edmonton.

ACCOMMODATION - BILLETING

If you are interested in billeting, please contact Candace Rivet at 780-474-0063 (toll free 1-888-474-0063) or email crivet@lccabc.ca. We will do our best to find a billet for you in Sherwood Park or Edmonton. Please indicate also if you will require transportation to and from the convention.

MEALS

Meals (Supper Friday and Saturday night and lunches on Saturday and Sunday) are provided for all registered delegates and guests.

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REGISTRATION

All voting and advisory delegates must register for the Convention. We will email the delegate the website registration information once the Delegate Approval Form has been received in the District Office.

ELECTIONS RELATED TO LCC

Your congregation has received nomination forms and position descriptions for the Regional Pastor, the Regional Mission and Ministry Council layperson representatives, and the Circuit Counsellor from the LCC Nominations and Elections Committee. The deadline to submit these forms to LCC is **May 15, 2018**. This phase of the convention will be managed by Lutheran Church-Canada. Please watch for information and deadlines from LCC. If you have questions about the election of these leaders, please direct your questions to LCC Nomination and Election Committee.

GENERAL INFORMATION

Convention Location: Bethel Lutheran Church
298 Bethel Drive
Sherwood Park, AB

Bible Study Leader: Rev. Timothy Teuscher, President Lutheran Church – Canada

DATES TO NOTE

Regional Pastor, Regional Mission and Ministry Council and
Circuit Counsellor Nomination Forms Returned to Lutheran Church-Canada May 15, 2018
Convention Registration Open..... June 1, 2018
Pastoral, Lay & Alternate Delegates Forms Due..... June 25, 2018
Submission of Reports & Overtures..... July 21, 2018
Congregational Assessments Due..... July 31, 2018
Workbook Completed and e-mailed..... September 4, 2018
Hotel Bookings September 18, 2018
Convention Registration Closes September 18, 2018
Appointment and meetings of Convention Committees..... TBD

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**2018 ALBERTA-BRITISH COLUMBIA DISTRICT CONVENTION
VOTING DELEGATE APPROVAL FORM**

This is to certify that the following persons have been elected to serve as the Delegate and the Alternate for the 11th Regular Convention of the Alberta-British Columbia District of Lutheran Church-Canada, to be held at Bethel Lutheran Church, Sherwood Park, AB. (Please note each PARISH, not congregation, is entitled to one lay delegate.)

Name of Congregation: _____

Location of Congregation: _____

PASTOR DELEGATE:

Name: _____

Address: _____

Email: _____ Telephone: _____

LAY PERSON DELEGATE:

Name: _____

Address: _____

Email: _____ Telephone: _____

LAY PERSON DELEGATE ALTERNATE:

Name: _____

Address: _____

Email: _____ Telephone: _____

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Signature of two officers of the congregation:

1. _____
Name (Please Print) Signature

Office Held

2. _____
Name (Please Print) Signature

Office Held

Form due by **June 25, 2018** to the ABC District Office
By Mail: Alberta British Columbia District Office - 7040 Ada Blvd., Edmonton, AB T5B 4E3
By Email: info@lccabc.ca
By Fax: 780-479-3067

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NON-VOTING ROSTERED WORKER INFORMATION FORM

The following person(s) will be attending in an advisory role (additional Pastors, Emeritus Pastors, Deacons, and Emeritus Deacons) the 11th Regular Convention of the Alberta-British Columbia District of Lutheran Church-Canada, to be held at Bethel Lutheran Church, Sherwood Park, AB.

Name of Congregation: _____

Location of Congregation: _____

NON VOTING ROSTERED WORKER: ___ Additional Pastor ___ Emeritus Pastor
 ___ Deacon ___ Emeritus Deacon

Name: _____

Address: _____

Email: _____ Telephone: _____

NON VOTING ROSTERED WORKER: ___ Additional Pastor ___ Emeritus Pastor
 ___ Deacon ___ Emeritus Deacon

Name: _____ Telephone: _____

Address: _____

Email: _____

Form due by **June 25, 2018** to the ABC District Office
By Mail: Alberta British Columbia District Office - 7040 Ada Blvd., Edmonton, AB T5B 4E3
By Email: By Email: info@lccabc.ca
By Fax: 780-479-3067